

Withdrawal Instruction



This authority can be used to provide a single withdrawal or regular withdrawal instruction from your client's GIA to their nominated bank account.

If we are making a payment to your client's account for the first time, we may require additional documentation to verify their signature or bank account.

Once completed, please return this form via the secure email functionality on the Novia Global Europe Limited website.

Client Details

Client Number		<input type="text"/>			
Title	<input type="text"/>	Forename(s)	<input type="text"/>	Surname	<input type="text"/>
Title	<input type="text"/>	Forename(s)	<input type="text"/>	Surname	<input type="text"/>
Title	<input type="text"/>	Forename(s)	<input type="text"/>	Surname	<input type="text"/>
Title	<input type="text"/>	Forename(s)	<input type="text"/>	Surname	<input type="text"/>

Single Withdrawal

Amount of withdrawal	<input type="text" value="£"/>	or	<input type="text" value=""/>	%
Currency	<input type="text"/>			
Please provide the reason for the withdrawal				
<input type="text"/>				

Please take the above amount from the Cash Facility within the relevant currency account under the Client Number detailed in section 1.

Payments will typically take up to 10 business days to reach the nominated bank account.

Partial withdrawals: The minimum one-off partial withdrawal is \$1000. 2% of your total investment must be held in the Cash Facility for each currency account. Where your withdrawal leaves less than 2% in your Cash Facility this will trigger a sale of investments. Please see Terms & Conditions for further information.

Regular Withdrawal

Please complete this section if you would like to commence Regular Withdrawals or change an existing Regular Withdrawal instruction.

Amount and currency **(to a maximum of 10% pa of currency account value and minimum of \$500 per quarter)** to be taken from the Cash Facility within the relevant currency account under the Client Number detailed in Section 1.

Amount of withdrawal	<input type="text" value="£"/>	or	<input type="text" value=""/>	%	Currency	<input type="text"/>	
Quarterly	<input type="checkbox"/>	Every Six Months	<input type="checkbox"/>	Annually	<input type="checkbox"/>	Commencing*	<input type="text"/>

Do you wish to increase the regular withdrawals? (please select one option only)

No increase	<input type="checkbox"/>	Increase by a fixed (1%-5% pa)	<input type="checkbox"/>
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*Please note that the start month cannot be more than 12 month from the date of instruction. It is the responsibility of the Adviser to ensure that the Cash Facility holds sufficient funds to enable the payment to be made.

Please provide the reason for the withdrawal

Payment Details

Payments will be made by an International Payments. Please note that the amount requested for withdrawal may not be the amount received as charges can be levied by third parties such as your beneficiary bank, or any intermediary banks used.

Adviser Declaration

I instruct the withdrawal from the relevant currency account under the Client Number shown in Section 1 for the year stated on this application. I confirm this instruction is provided with the authority of the client detailed above and that an Intermediary authority has been completed.

Signature requirements

This form may be signed electronically or with a wet signature. Electronic signatures must:

- ◇ Be applied using recognised e-signature software (e.g. Adobe, DocuSign)
- ◇ Include a certificate of validation
- ◇ Use an email address matching the adviser's registered company email or the client's registered Novia Global email

If signing by hand, please sign, scan, and email the form to euclientservices@novia-global.eu or return through the online Secure Mail function.

Adviser Signature	<input type="text"/>	Date	<input type="text"/>
Print Name	<input type="text"/>		